



East Ilsley Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 14th November 2023 at 7.30pm in The Ilsleys Primary School

Minute Ref: 004/120923/PC

Members Present: Cllrs. Mike Pembroke (Chair), Mark Browne, Dominic Robertson and Ima Von Wenden.

Members Absent: Martyn Driscoll and Stephen Meadows.

Officers Present: Mrs Linda Morrison MA CiLCA (Locum Clerk & RFO)

In Attendance: West Berkshire Cllr Carolyn Culver and Member of the Public until 20.42

045/23 Apologies for absence from Members of the Council: Martyn Driscoll and Stephen Meadows.

046/23 Declarations of interests: None

047/23 To receive:

- a. Questions or comments from members of the public regarding items on the agenda. None
- b. Representations from any member who has declared a personal interest. None

048/23 The minutes meeting of the Parish Council held on the 11th of July 2023.

Approved as a correct record.

The minutes meeting of the Parish Council of the 12th of September 2023 to follow.

049/23 To discuss any matters arising and review the actions generated from the above meeting.

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Add WBC Member's Community Bid Scheme to next Agenda	Clerk	✓
2	Turn the Parish Council Facebook into a page for community engagement.	Cllr Driscoll	Not completed
3	Add Village Beehives to November Agenda	Clerk	Add to January Meeting Agenda
4	Get quotes for coronation bench	Clerk	✓
5	Use Facebook page for suggestions on where coronation bench should be sited.		
6	to identify what the BMX ramp is made from and bring the information to the next meeting	Cllrs	Continuing
7	Link with the Compton Clerk to create schedule for use	Clerk	Continuing
8	Contact the Compton Clerk, to find out the present position with the speed device.	Clerk	✓
9	Raise with VAS discussion with Chris Vidler, Senior Traffic Engineer WBC	Clerk	✓

10	Notify Parenting Special Children grant not awarded.	Clerk	✓
11	Item for next Agenda to agree a Charity for the year	Clerk	✓
12	Organise painting the Storage Container.	Cllrs Driscoll & Meadows	Continuing
13	Check the invoices and report their agreement or otherwise.	All Cllrs	Continuing
14	Survey the Parish on younger children's use of the playground	Cllr Von Wenden	✓

050/23 To receive a report from Cllr. Carolyn Culver, West Berkshire Councillor.

Cllr Culver reported that she gets a lot of complaints about speeding and she hopes the SID will be up and running soon. There has been a local road collision fatality. Community Speed Watch looking for volunteers. West Berks Council's Speed Review Panel has not met since the election and review of 20mph has been delayed. Institute demolition started in Compton - no problems so far. The Council Executive decided to divest from the property portfolio and that has been called into Scrutiny. Thames Water attended a previous Scrutiny meeting. Recruitment difficulties because it must go to special measures and a lot of staff leaving and officers remaining under stress and pressure. Council needs to save 6 million pounds. A lot of planning application delays. Senior Planning Officers and Ecologies Officer have resigned.

Cllr Culver left the meeting.

051/23 Planning

a. To consider planning applications and note approval decisions. (Paper 1)

	Ref	Address	Proposal	Deadline
a	23/01841/LBC	The Old Post Office High Street East Ilsley Newbury RG20 7LF	Various internal and external works.	11/09/23 Extension To 13/09/23
Now out of date but included for awareness				
b	23/02044/HOUSE	5 Sunrise Hill East Ilsley Newbury RG20 7LY	Two storey rear extension to a semi detached dwelling.	27/09/23
Now out of date but included for awareness				

Planning Decision Notices

	Ref	Address	Proposal	Decision
a	23/01304/COND	Montpelier House, Broad Street, East Ilsley, Newbury	Application for Approval of Details Reserved by Condition 4 'sample area on site' of planning permission 22/02311/LBC2: Replacement of cementitious render and mortar with lime render and mortar. Installation of car charging point.	Approved
There is no evidence that the Parish Council were notified of this application, but Councillors were made aware.				

Late Application Old School House: East Ilsley PC - no comments or objections.

b. Consultation on Planning Process – Validation Checks (Paper 2)

No comments

052/23 Community Engagement Working Party / Facebook Group, report from Cllr Driscoll.
Cllr Driscoll has indicated an intention to resign. Chair will follow up with him.

053/23 Coronation Bench: To consider and agree on quote for bench and decide where it should be sited.

Time has passed since the coronation. Money may be better spent elsewhere. Defer it until the one year anniversary and revisit.

054/23 Playground

- a. BMX ramp: Councillors to report back on what the ramp is made of and what quotes should be sought for the removal and restoration of the area.
Cllr Robertson volunteered to check what is required.
- b. Playground Survey of Younger Children: To receive a report from Cllr Von Wenden.
Survey produced and highlighted damage to benches which should be replaced and seek information on when the annual "RoSPA" check is. Use funding for a new bench in the play area.
- c. Zip Wire Repair: To consider and agree quote of £2,868.00 for work to make safe. (Paper 4)
Quote agreed. Clerk to check it is still valid and authorise work.

055/23 Update on the speeding device to be shared with Compton Parish Council.

To note report on the situation and consider action to take.
Training is being organised with the supplier and Compton by Cllr Browne.

056/23 Finance:

- a. To consider and agree Receipts and Payments against Budget since the last Council Meeting. (Paper 6)

Receipts & Payments for notification or approval at September Council Meeting against Budget

	Payee	Description	Method of Payment	Total Amount including VAT £	Budget Code	Budget Total £	Budget Balance £
Paid - expenditure previously approved at Council Meeting or urgent /regular payments							
1.	Google	Work Space July	DD	4.60	4064	550.00	392.59
2.	Google	Work Space August	DD	4.60	4064	550.00	387.99
3.	Google	Work Space September	DD	4.60	4064	550.00	383.39
	Lloyds Bank	MultiPay Card May	DD	3.00	4070	108.00	84.00
	Lloyds Bank	MultiPay Card June	DD	3.00	4070	108.00	81.00
	Lloyds Bank	MultiPay Card July	DD	3.00	4070	108.00	78.00
	Lloyds Bank	MultiPay Card August	DD	3.00	4070	108.00	75.00
4.	Microsoft 365	Annual Fee	Card	79.99	4064	550.00	294.40
5.	Kalehurst	2 stroke oil+strimmer line	Card	40.34	4100	2500.00	1085.06
6.	SLCC	Locum Clerk Fees June paid 09/08/23	BT	318.12	4000	6279	5235.19
7.	SLCC	Locum Clerk Fees July paid 06/09/23	BT	1,210.92	4000	6279	4024.27
12.	PKF Littlejohn	External Audit	BT	252.00	4065	550.00	58.00
For Approval							
9.	SLCC	Locum Clerk Fees August	BT		4000	6279	
10.	AD Clark	Grass Cutting June	BT	343.65	4100	2500.00	1469.05
11.	AD Clark	Grass Cutting July	BT	343.65	4100	2500.00	1125.40

13.	LMA	Re-imburse SIM Card for Council mobile number	BT	4.50	4064	550.00	378.89
14.	LMA	Re-imburse SIM Card for Council mobile number	BT	4.50	4064	550.00	374.39
		All attached invoices have been checked as correct by the Clerk.					
Receipts							
Explanations							
I cannot access the MultiPay Account until the telephone number has been changed to the Council one.							

- b. To note Financial Reports (Paper 7) Noted.
- c. Scribe: To consider quote for alternative Accounts Package (Paper 8) Agreed for new financial year.
- d. To consider and agree change of Bank Accounts Administrator from Fenella Woods to Linda Morrison Allsopp. All agreed.
- e. To consider and agree removal of Bank signatories who are no longer Councillors and agree which Councillors should be added. All agreed.

057/23 Grant Funding:

- a. Sustainable Development Fund: To consider and agree a project for grant funding. (Paper 9)
- b. Members Community Bid: To consider and agree a project for grant funding. (Paper 10)

Both funds now out of date.

058/23 Rights of Way: To consider and agree feedback for West Berkshire draft ROWIP. (Paper 11)

Closes 23rd November. Link to draft. Nothing controversial in the draft, agreed no comment.

059/23 D-Day Anniversary - 6th June 2024: To consider and agree if the Parish should participate in remembrance of the event. (Paper 12)

Cllr Pembroke to touch base with local History Society on Parish involvement.

060/23 Traffic: to note information on VAS x 2 (Paper 13)

Noted.

061/23 Compilations Agreement: to discuss and agree. (Paper 14)

Agree contract from now.

062/23 To receive the Clerk's verbal report.

Bank Accounts

Unity Trust now recognise the Parish Council Phone Number. However the MultiPay Card account with Lloyds still only recognises the personal number for the previous Clerk so I cannot access statements for the account. In order for this to be changes I need to become the administrator for the Unity Trust Accounts. I also need to find out why the Current Account does not have bank statement.

Playground Maintenance

I have established that there are annual RoSPA Maintenance checks. However I cannot find if any weekly checks are being done. The condition of the Zip Wire has me extremely concerned that weekly checks are not being completed, since the broken leg was reported by a Parishioner.

Rialtas

I have provided a quote for an alternative accounts package. When I checked the cost of training for your new Clerk, I was told this is £250. Any other support for a new Clerk, will also be charged. Scribe is an all-inclusive package and it is a lot easier for an inexperienced Clerk to operate.

BHIB Insurance

In case any of you were expecting this as an agenda item, Council agreed a three year deal with BHIB last year, and the second year costs should be invoiced next month.

Speed Indication Device

I was asked to establish the situation with this and have provided 2 email trails. One from East Ilsley and the other from Compton. East Ilsley completed the transaction and documentation in March, Compton in July.

Grant Funding

This gives information on 2 sources of funding. The Council may not have any suitable projects, but it is always worthwhile knowing what money is available.

Meeting Bookings

Bookings have now been requested for all the Scheduled Parish Council Meetings up to and including the Annual Parish Council Meeting in May next year.

063/23 Correspondence: Previously circulated.

To receive any further questions or comments from members of the public.

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Next Meeting of the Parish Council: 19th December 2023

Meeting End Time: 21.00pm